



2021 POLICIES & PROCEDURES

PAPERWORK

The following paperwork must be complete and submitted to the Program Director one week prior to the beginning of the session for the student to participate. If the student has not submitted complete paperwork by the start of the first lesson, their spot will be opened to those on the waiting list.

- Student Information Packet – New Students Only
- Waiver and Release (2) – Free Rein Center & Rockbrook Camp – New Students Only
- Financial Aid Application (for those requesting aid)
- Policies and Procedures (this form)
- Outcomes & Goals* - To be completed in consultation with instructor during Orientation

** To be completed for each session (fall, spring, summer), otherwise paperwork is to be submitted annually.*

ORIENTATION

Orientation meetings will be held at Free Rein at the usual lesson time, the week before lessons begin, unless otherwise agreed to by the instructor or Program Director. There is no lesson fee for the orientation.

Spring 2021	Summer 2021	Fall 2021
Mon. Mar.1-Fri. April 30	Mon. June 7-Fri. July 30	Mon. Sept. 13-Fri. Nov. 5

New students will meet with their instructor the week before lessons start to receive a tour of the facility, get acquainted with the Instructor, discuss Free Rein procedures and student needs, and establish goals.

Returning students will meet with their instructors the week before lessons to get reacquainted with the instructor and facility, go over prior session progress, and establish goals for the coming session.

ATTENDANCE

We expect regular attendance during the 8 weeks, as we employ instructors and arrange volunteers for your scheduled lesson time. Failure to appear without notice for two consecutive lessons, will result in termination for the session.